



Self-Managed Superannuation Fund Accountant

About MGD

MGD is a leading Brisbane boutique tax, accounting and wealth management firm. Based at South Brisbane in architecturally designed offices MGD provides a suite of specialist advice services to our clients. The integration of core advice disciplines of tax, self-managed superannuation, investment and personal risk are interwoven with our relationships for succession and estate planning, banking, finance and philanthropy. MGD is privately owned and operates under its own Australian Financial Services Licence.

The Role

We are seeking a highly productive and capable individual who will play an integral part within our SMSF Accounting and Advisory team. You will have exposure to a diverse range of clients, providing SMSF compliance and accounting services across multiple structures. Be mentored by a highly experienced, specialist SMSF professional team. With direct access to Directors, Managers and clients, if you are ready to take your SMSF skills and knowledge to the next level, this role is for you.

Key Responsibilities Include:

- Prepare financial statements and regulatory returns
- Prepare business and income activity statements
- Prepare tax returns
- Prioritise accounting jobs in order to meet deadlines
- Make recommendations on relevant accounting processes and/ or procedures
- Assist clients with a range of taxation matters including FBT, CGT, income tax and GST
- Assist in the preparation of invoices
- Manage the fund wind-ups and funds gone elsewhere and prepare relevant documentation as required
- Manage the setting up of takeover funds/ SMSF establishment

Skills and Experience:

- MUST have a minimum of 1 years' experience within an Australian Public Practice
- Excellent written and verbal communication skills
- Exceptional time management and task prioritisation
- Highly driven, motivated and with a willingness to learn and develop skills further
- Ability to work autonomously and in a team
- Experience with CLASS and Microsoft Office suite essential
- You will have a high attention to detail and be able to manage multiple tasks and priorities

To Apply

If you believe you have the skills and the commitment required for this opportunity, please send your cover letter briefly addressing why you would like to join MGD and your resume to Mrs Jenny Wood at jwood@mgdwealth.com.au. Only applicants shortlisted for an interview will be contacted. All applications must be Australian Citizens or hold a current valid Australian work visa. MGD is an equal opportunity employer.

